



**FRS ACCOUNT NO:**

REVENUE SOURCES			Total Revenue	% of Total Rev.	Amount
TOTAL REVENUE					
INTERNAL: (JV to/from other UMCP departments)					
EXTERNAL: (Enter total external \$ to the right then complete section below)					
<u>Agency/Company/Institution Name</u>					
Federal Agencies:	_____	Enter the amount in the			
	_____	far right column, and			
State Agencies	_____	compute the % of <b>total</b>			
	_____	<b>Revenue.</b>			
UM Institutions:	_____				
	_____				
Private Industry:	_____				
	_____				
Individuals (includes UMCP faculty, staff, students paying as individuals)					

PROPOSED BUDGET		
	Year 1	Year 2
BEGINNING BALANCE (7/1)		
Revenue:		
Extenal		
Internal (UMCP Departments)		
TOTAL REVENUE		
TOTAL EXPENSE		
BALANCE AVAILABLE		

**FEE SCHEDULE** (if you charge a fee for sales, service, rents, etc.)

FEE DESCRIPTION	Current Rate		Proposed Rate	
	Rate	Unit of	Rate	Unit of
	Amount	Measure	Amount	Measure
Fee 1. _____	_____	_____	_____	_____
Fee 2. _____	_____	_____	_____	_____
Fee 3. _____	_____	_____	_____	_____

**SALARIED EMPLOYEES**

Does this account have any line item positions? \_\_\_\_\_ If yes, please list the position titles below.

\_\_\_\_\_

\_\_\_\_\_

**BALANCE SHEET ACTIVITY**

1. Inventory: Does this activity purchase items for resale? \_\_\_\_\_ If yes, answer the questions below.

Describe the general nature of the items. \_\_\_\_\_

What is anticipated level of inventory to be maintained? \$ \_\_\_\_\_

Are these inventories reported to the Comptroller's Office at year end? \_\_\_\_\_

**2. What are the potential components (dollar volume and nature of items) for each of these year end entries to the General Ledger?**

	Dollar Volume	Nature of items
Accounts Receivable - funds due from outside sources/vendors	\$ _____	_____
Prepaid Expenses - payments for future benefits	\$ _____	_____
Accounts Payable - funds due to outside sources/vendors	\$ _____	_____
Deferred Revenue - revenue received before it is earned	\$ _____	_____